

**Town of Felton
Town Council Meeting
April 12, 2021
6:16 pm**

Mayor Clendaniel called the Town Council Meeting of Felton to order at 6:16 pm on Monday, April 12, 2021. Present at the meeting were:

Council Members: Mayor Joanne Clendaniel, Vice-Mayor Joe Yapsuga, Anthony Carroll, Diana Dolan-Beulah and Bill Brittingham.

Staff: Chief Levi Brown, Town Manager, Amy Thomas and Town Clerk, Tracey Thompson.

Public: Ashleigh Crawford.

Citizens Concerns:

Tracey Thompson mentioned that she had received a call from a resident wondering if we would be having Community Yard Sale this year. She mentioned that she knew Little League is having opening day on May 1st and that would be a great opportunity to have the yard sale while people are coming into Town for the Little League Ceremony. Council approved to advertise on our Social Media platform and put up posters at the local businesses for May 1st community yard sale with rain date to be May 8th.

Police Report:

Chief Brown presented the March 2021 Police Report. There were no questions or concerns.

Motion: Vice Mayor Yapsuga made a motion to approve the March 2021 Police Report. Councilmember Carroll seconded the motion. The motion was passed unanimously.

Budget Report:

Amy presented the March 2021 budget report. She mentioned that our Compliance letter line shows an increase from last month due to permits for the newly built homes. Transfer tax still going strong due to the housing market. Amy went over the Public Works budget and stated that Josh Smith our Superintendent of Public Works would like to use his repair line to fix the drain basin on Main Street by the school. Amy mentioned that she is still waiting for our State Representative Shannon Morris to respond to her emails on this matter. She stated a year ago Shannon Morris said that he was going fix the drain basin when Del- Dot repaves Route 12, since then she has emailed him twice about the issue with questions on when the project will actually start. He has not responded so our Public Works suggested to use the money out of our budget to do this repair. Council all agreed that Mr. Morris said in the past that this issue would be taken care so they would like to wait till the end of the month to give Mr. Morris the time to respond back. If we do not get an answer from Mr. Morris then Public Works can go ahead and get the job done.

Motion: Councilmember Dolan-Beulah made a motion to accept the March 2021 Budget Report. Councilmember Carroll seconded the motion. The motion was passed unanimously.

Public Works Report:

Amy presented the Public Works Report. She stated Public Works Read meters in the month of March. There were no questions or concerns.

Motion: Councilmember Carroll made a motion to accept the March 2021 Public Works Report. Vice- Mayor Yapsuga seconded the motion. The motion was passed unanimously.

Town Council Meeting Minutes:

Mayor Clendaniel presented the March 8, 2021 Council Meeting Minutes. There were no questions or concerns.

Motion: Councilmember Dolan- Beulah made a motion to accept the March 8, 2021 Council Meeting Minutes. Councilmember Carroll seconded the motion. The motion was passed unanimously.

Rosewood Farms- Cattle Drive:

Amy presented to Council the situation of Cattle Drive which is located in Rosewood Farms. Due to Clarence Voshell passing the road was never deeded to the Town of Felton. Public Works has been maintaining the road all these years. Amy reached out to our Attorney and after much discussion since the Town has been plowing and maintaining Cattle Drive for the last 15 plus years that demonstrates our acceptance of the street. Amy suggested to Council to accept Cattle Drive so we can use Municipal Street Aid Funds for the top coat.

Motion: Vice- Mayor Yapsuga made a motion to accept Cattle Drive which is located in Rosewood Farms Development as a Town of Felton Street and to use our Municipal Street Aid funds to purchase the top coat. Councilmember Carroll seconded the motion. The motion was passed unanimously. Roll Call: Mayor Clendaniel-yes, Councilmember Brittingham- yes, Councilmember Dolan-Beulah- yes, Councilmember Carroll- yes, Vice Mayor Yapsuga- yes.

Update Contact Information for Town Credit Card:

Amy presented that it was time to update the contact information on the Town's Credit Card, and that she needs the Council to approve that she is the new Contact person.

Motion: Councilmember Dolan- Beulah made a motion to accept that Amy Thomas, Town Manager is our new contact person for the Town's Credit Card. Vice-Mayor Yapsuga seconded the motion. The motion was passed unanimously.

Vote on Change of Zoning Request for 422 S Erin Avenue:

Amy restated that this property is just rezoning back to its original R-2. There were no questions or concerns.

Motion: Vice- Mayor Yapsuga made a motion to accept Rezoning request for 422 S Erin Avenue. Councilmember Dolan- Beulah seconded the motion. The motion was passed unanimously.

Roll Call: Mayor Clendaniel-yes, Councilmember Brittingham- yes, Councilmember Dolan-Beulah- yes, Councilmember Carroll- yes, Vice Mayor Yapsuga- yes.

End of Summer Bash:

Amy presented the options for End of Summer Bash and mentioned now the time that we usually start asking for donations. Due to the pandemic still going on, the daily changing guidelines for social distancing, and the uncertainty of what it will be like in the month of August, it would be best to cancel the End of Summer Bash for this year.

Motion: Councilmember Dolan- Beulah made a motion to cancel End of Summer Bash 2021. Councilmember Carroll seconded the motion. The motion was passed unanimously.

Presentation of FY22 Budget:

Amy presented FY22 Budget and discussed the difference on employee raises from 2% to 3% for the next fiscal year. She also discussed the payouts for Chief Brown if he puts in for his retirement this year. Amy explained why she kept the transfer tax at the same, \$60,000.00 because you can never predict how many homes will sell. She mentioned she lowered the computer line because this past fiscal year she purchased a new computer. Amy explained how she estimated our carry over number of \$80,000.00 but won't be confirmed until our audit at the end of the year.

Motion: Vice-Mayor Yapsuga made a motion for the 2% budget raise and to accept the FY22 Budget presentation. Councilmember Dolan- Beulah seconded the motion. The motion was passed unanimously. Roll Call: Mayor Clendaniel-yes, Councilmember Brittingham- yes, Councilmember Dolan-Beulah- yes, Councilmember Carroll- yes, Vice Mayor Yapsuga- yes.

The meeting was adjourned at 8:01pm.

Motion: Councilmember Carroll made a motion to adjourn the meeting. Councilmember Dolan- Beulah seconded the motion. The motion was passed unanimously.

These minutes were prepared by Tracey Thompson, Town Clerk.

Tracey Thompson, Town Clerk

Date